



## INTERNATIONAL COMPANIES (FORMS) REGULATIONS 1982

*De W. B. ...*, Chief Justice of the High Court

## ORDER IN EXECUTIVE COUNCIL

At Avarua, Rarotonga, this *18<sup>th</sup>* day of *May* 1982.

Present:

HIS HONOUR CHIEF JUSTICE OF THE HIGH COURT  
IN EXECUTIVE COUNCIL

PURSUANT to Article 7 (1) of the Constitution and to Section 221 of the International Companies Act 1981-82, His Honour the Chief Justice of the High Court, acting by and with the advice and consent of the Executive Council, hereby makes the following regulations.

## ANALYSIS

- |   |   |
|---|---|
| 1. Title                                      | 6. Particulars on accompanying documents                    |
| 2. Interpretation                             | 7. Application where no special form prescribed             |
| 3. Forms in Schedule to be used               | 8. General provisions relating to forms and other documents |
| 4. Strict compliance with forms not necessary | Schedules   |
| 5. Directions in forms                        |   |

## REGULATIONS

1. Title - These Regulations may be cited as the International Companies (Forms) Regulations 1982.

2. Interpretation - In these Regulations "the Act" means the International Companies Act 1981-82.

3. Forms in Schedule to be used - Where a provision of the Act or of these Regulations is specified in the first column of the First Schedule to these Regulations, the form set out in the Second Schedule to these Regulations the number of which is specified in the third column of the First Schedule opposite to that provision is prescribed as the form to be used for the purposes of that provision in relation to the matter or thing described in the second column of the First Schedule opposite to that provision.

Price .80c

4. Strict compliance with forms not necessary

Strict compliance with the forms contained in the Second Schedule to these Regulations is not necessary, and substantial compliance is sufficient.

5. Directions in forms

A form prescribed by these Regulations shall be completed in accordance with such directions as are specified in the form as so prescribed.

6. Particulars on accompanying documents

Where the Act requires prescribed particulars to be set out in a document to be lodged with the Registrar the particulars required to be included in the form set out in the Schedule for the purpose shall, unless express provision to the contrary is made by any other regulation made under the Act, be the prescribed particulars.

7. Application where no special form prescribed

Where application is made to the Registrar under any provision of the Act and there is no other form specifically provided for the purpose such application may be made on the general form in the Second Schedule, form number ICA/23, adapted and completed as may be necessary for the purpose.

8. General provisions relating to forms and other documents

A document to be lodged with the Registrar in pursuant of the Act or these Regulations shall comply with the following requirements -

- (a) the document shall be on paper of medium weight and good quality and -
  - (i) in the case of a memorandum, articles or a prospectus, of a size not less than  $8\frac{1}{2}$  inches deep by  $5\frac{1}{4}$  inches wide and not more than foolscap folio size; or
  - (ii) in any other case, of foolscap folio size or a multiple of that size;
- (b) subject to the Act, the document shall be printed or handwritten and shall be clearly legible;
- (c) except with the consent of the Registrar, the document shall not be a carbon copy;
- (d) subject to the next following paragraph, the document shall have a margin of not less than one inch on the lefthand side and a margin of not less than one-half inch on the righthand side;
- (e) where the document comprises two or more sheets -
  - (i) the sheets shall be bound together securely; and
  - (ii) each sheet shall have a margin of not less than one inch on the side on which it is bound in addition to any space required for binding;
- (f) where the document comprises more than twenty sheets, it shall be bound securely inside a durable and flexible cover; and

(g) the document shall have endorsed on it -

(i) on the upper left-hand corner, the registered number allotted by the Registrar to the international company to which the document relates, and the name of the trustee company by whom the document is lodged; and

(ii) on the upper right hand corner the identifying number of the form and the following words -

"Lodged on 19

Registrar"

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FIRST SCHEDULE  
(Regulation 3)  
LIST OF FORMS

FIRST COLUMN	SECOND COLUMN	THIRD COLUMN
Section of Act or Regulation	Description	Number of Form
Section 10	Application by individual for appointment and registration as auditor	ICA/3
10	Application by corporation for appointment and registration as auditor	ICA/14
14(2)	Certificate by trustee company	ICA/7
14(3)	First certificate of incorporation of international company	ICA/8
14(4)	Application for renewed certificate of incorporation	ICA/9
18, 24 & 25	Memorandum and Articles of Association	ICA/1
22(4)	Application for reservation of name	ICA/11
32	Return of allotment of shares	ICA/6
32(3)	Notice of increase of share capital	ICA/12
60	Return of debentures	ICA/5
67	Request by members of company to enter shares in official Register	ICA/26
72 & 74	Statement of particulars to be lodged with charge	ICA/27
75(2)	Certificate of registration of charge	ICA/28
81(4)	Notice of situation or close of registered office	ICA/3

Section of Act or Regulation	Description	Number of Form
Section		
91	Return of particulars of directors and secretaries	ICA/4
112	Annual return	ICA/2
137(1)	Receiver's account	ICA/24
142	Application for certificate as to winding-up	ICA/25
201	Application for registration of a foreign company	ICA/15
201(1)	Declaration of authorised capital of a foreign company	ICA/16
201	Consent of agent	ICA/17
204	Notice of cesser of agent	ICA/18
201(4)	First certificate of registration of foreign company	ICA/19
201(4)	Renewal of certificate of registration of foreign company	ICA/20
201(4)	Application for renewal of registration of a foreign company	ICA/21
202	Return of foreign company of alteration in particulars	ICA/22
201	Notice of situation and change of registered office (foreign company)	ICA/3
201	Return of particulars of directors and secretaries (foreign company)	ICA/4
202(2)	Notice of increase in share capital (foreign company)	ICA/12
Regulation		
	Enquiry as to availability of name	ICA/29
6	General form of application to Registrar	ICA/23

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International Companies (Forms) Regulations 1982 .1982/17

SECOND SCHEDULE

(Regulation 3)

FORMS

No. of Company: FORM NO. ICA/1  
Lodged by: Lodged on 19  
Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82  
(Sections 18, 24 and 25)  
MEMORANDUM AND ARTICLES OF ASSOCIATION

- 1. The name of the company is
- 2. The share capital of the company is
- \* 3. The powers contained in Schedule 1 of the Act are adopted without modification.
- \* 3. The powers contained in Schedule 1 of the Act are modified in the manner set out in Annexure A hereto.
- \* 4. The Articles contained in Table A of Schedule 2 of the Act are adopted without modification.
- \* 4. The Articles contained in Table A of Schedule 2 of the Act are modified in the manner set out in Annexure B hereto.
- 5. The subscriber/s\* to this Memorandum is/are\* desirous of forming a company in pursuance of this Memorandum and respectively\* agree/s\* to take the number and class of shares in the capital of the company set out opposite his/their\* respective name/s.\*

Subscriber/s\*

Name	Number of Shares	Class	Signature or Seal

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 19 .

\* Delete where inapplicable

8 International Companies (Forms) Regulations 1982 1982/17

No. of Company

FORM NO. ICA/2

Lodged by:

Lodged on: 19

Registrar

COOK ISLANDS

INTERNATIONAL COMPANIES ACT 1981-82

(Section 112)

FORM OF ANNUAL RETURN OF AN INTERNATIONAL COMPANY

Annual Return of .....

1. This return is made up the .....day of .....19....
2. Since the date of the last Annual Return the company \*has/has not held an Annual General Meeting.
3. The address of the registered office is .....
4. The register of members is kept at .....
5. Since the date of the last Annual Return the company \*has/has not entered into any transaction.
- \* 6. The name and address of the auditor is .....
- \* 6. The shareholders have resolved not to appoint an auditor.
7. Since the date of the last Annual Return the company \*has/has not issued any invitation to the public to subscribe for any shares in or debentures of the company or to deposit moneys for fixed periods or payable at call.
8. All particulars relevant to the appointment, resignation or removal of Directors, Managers and Secretaries have been lodged with the Registrar.
9. All particulars required to be lodged with the Registrar in relation to the share capital of, or debentures of, the company have been so lodged.
10. All charges required to be registered in the Cook Islands have been so registered.

Dated this

day of

19

.....  
Director/Secretary

\* delete as applicable



No. of Company:  
Lodged by:

FORM NO. ICA/3  
Lodged on: 19  
Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82  
(Sections 81 and 201)

NOTICE OF SITUATION OF REGISTERED OFFICE AND OF  
CHANGE OF REGISTERED OFFICE

.....  
(Name of Company)

As from the ..... day of ..... 19..... the  
registered office of the abovenamed company is at .....

.....  
Director/Secretary\*

\* Strike out whichever is inapplicable,

10 International Companies (Forms) Regulations 1982 1982/17

No. of Company:

FORM NO. ICA/4

Lodged by:

Lodged on: 19

Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82  
(Sections 111 and 226(1))

RETURN OF PARTICULARS OF DIRECTORS AND SECRETARIES OF

.....  
(Name of Company)

---

Full Name	Address and Occupation	Nature of Appointment or change and date
-----------	------------------------	---

---

Resident Director  
(if any)

Other Directors

Resident Secretary

Other Secretaries  
(if any)

---

Dated the

day of

19

.....  
Director/Secretary

No. of Company:

FORM NO. ICA/5

Lodged by:

Lodged on: 19

Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 60)

RETURN OF DEBENTURES

1. The name of the company is .....
2. The company has issued¶.....bearer debentures which bear the numbers#.....
3. All the debentures incorporate/do not [incorporate\* the provisions of Table B in full.

OR\*

Debentures numbered#.....incorporate the provisions of Table B in full and debentures numbered#.....do not incorporate the provisions of Table B in full.

4. Debentures numbered#.....have been issued by the company and are registered on a debenture register kept at .....  
(If there is insufficient space to include all the details, a schedule showing the registers upon which particular debentures are registered must be attached.)
5. The amount of all debentures issued at this date is \$.....
6. The sum of \$.....is secured by debentures upon the whole or part of the assets of the company.

Dated the                      day of    19 .

.....

Secretary

\* Strike out whichever is inapplicable  
 ¶ Insert the number of debentures issued  
 # Insert the serial numbers of the debentures

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No. of Company:

FORM NO. ICA/6

Lodged by:

Lodged on: 19

Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 32)  
RETURN OF ALLOTMENT OF SHARES

.....  
(Name of Company)

The shares referred to below were allotted on the                      day of  
19

Class of Share	Number of Shares Alotted	Nominal Amount of Shares (if applicable)	Amount Paid or Deemed to be Paid or Due and Payable on the Allotment of Each Share	Amount Not Due and payable on Allotment but Liable to be Paid Up after Allotment
----------------	--------------------------	--	--	--

.....  
Dated the

day of

19

.....  
Director/Secretary

No. of Company: FORM NO. ICA/7  
Lodged by: Lodged on: 19  
Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 14(2))  
CERTIFICATE BY TRUSTEE COMPANY

.....a trustee company does  
hereby certify that -

\*all of the requirements of the International Companies Act  
respect of a company to be known as .....  
have been complied with

\*the following requirements of the International Companies Act  
respect of a company to be known as .....  
have been complied with, viz:

Dated the                      day of                      19 .

.....  
A duly authorised officer  
of the above trustee company

\* Delete whichever is inapplicable

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 14(3))

No. ICA/.....

FIRST CERTIFICATE OF INCORPORATION

Valid until 19    only

THIS IS TO CERTIFY that ..... is on  
and from the .....day of .....19    incorporated  
under the International Companies Act 1981-82 and that this certificate of  
incorporation expires on the .....day of .....19    .

GIVEN under my hand and seal at Avarua this .....day of .....

.....  
Registrar of International  
and Foreign Companies

ATTENTION is directed to the requirements of Section 14(4) of the  
International Companies Act 1981-82 and to regulations made under the Act  
relating to annual renewal of Certificates of Incorporation and the liabilities  
incurred by directors and officers in consequence of a corporation carrying  
on business after expiry of its Certificate of Incorporation.

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 14(4))

RENEWED CERTIFICATE OF INCORPORATION

Valid until 19      only

THIS IS TO CERTIFY THAT THE CERTIFICATE OF INCORPORATION where  
.....was on the .....day  
of .....19      incorporated under the International  
Companies Act      has been renewed and that this Certificate of Renewal of  
1981-82  
Registration expires on the .....day of .....19 .

GIVEN under my hand and seal of Avarua this .....day of .....

.....  
Registrar of International  
and Foreign Companies

ATTENTION is directed to the requirements of Section 14(4) of the  
International Companies Act      and to regulations made under the Act  
1981-82  
relating to annual renewal of Certificates of Incorporation and the liabilities  
incurred by directors and officers in consequence of a corporation carrying  
on business after expiry of its Certificate of Incorporation.

No. of Company:

FORM NO. ICA/10

Lodged by:

Lodged on: 19

Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 14(4))

APPLICATION FOR RENEWED CERTIFICATE OF INCORPORATION

.....hereby applies for a

(Name of Company)

Renewed Certificate of Incorporation for the period until the .....

day of .....19....

The prescribed fee of.....is enclosed

Dated this

day of

19

.....  
Director/Secretary



COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 22(4))  
APPLICATION FOR RESERVATION OF NAME

TO THE REGISTRAR OF INTERNATIONAL AND FOREIGN COMPANIES

I, .....HEREBY APPLY for the  
reservation of the name .....

..... as

(Insert proposed name)

\*the name of an intended company;

\*the name to which .....  
proposed to change its name;

\*the name under which .....  
a foreign company proposes to be registered either originally or on  
change of name.

Dated the ..... day of ..... 19 .....

Signature).....

Name.....

Address.....

.....

\* Strike out if not applicable

For Office Use only	Name Reserved from	Name Undesirable: Reason

Registrar of International and Foreign Companies  
Cook Islands

Date:

To: .....  
.....  
.....  
.....

Dear Sir,

With reference to your application for reservation of the name .....  
.....

The proposed name has been reserved for six months from .....  
and may be extended for a similar period upon written request with reasons,  
accompanied by the prescribed fee received within the period of the  
reservation.

The proposed name is undesirable by reason of .....  
.....

Yours faithfully,  
Registrar of International and  
Foreign Companies

Registrar of International and Foreign Companies  
Cook Islands

Date:

To: .....  
.....  
.....  
.....

Dear Sir,

With reference to your enquiry as to availability of the name .....  
.....

\* At this date there is no objection to the proposed name.

\* The name is available subject to .....  
.....

\* The name is not available for the following reason .....  
.....

Note: This notification does not reserve the name presently available. To  
reserve the name Form No. ICA/11 must be sent to this office.

Yours faithfully  
Registrar of International  
and Foreign Companies

\* Strike out if not applicable



No. of Company: FORM NO. ICA/13  
Lodged by: Lodged on: 19  
Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 10)  
APPLICATION BY AN INDIVIDUAL FOR APPOINTMENT  
AND REGISTRATION AS A COMPANY AUDITOR

I,\*,.....of\*\*.....  
.....do hereby  
solemnly and sincerely declare that -

#1. I am a duly registered company auditor under the law relating to  
companies in.....and I carry on  
practice as such at.....

#1. I have the following professional qualifications, namely:.....  
.....and carry on practice  
as a company auditor at.....

#2. Annexed hereto and marked with the letter "A" is a photographic copy  
of my Certificate of Registration as a registered company auditor which  
at the time of my making this declaration has not lapsed or been  
revoked.

#2. Annexed hereto and marked with the letter "A" is a photographic copy  
of my certificate(s), diploma(s) etc., evidencing the professional  
qualifications referred to in paragraph 1 above.

3. In the event of my ceasing to be a registered company auditor/# to  
possess the professional qualifications referred to in paragraph 1 above  
or to carry on practice as a corporation auditor in.....  
.....I undertake forthwith to advise the Registrar of  
International Companies for the Cook Islands thereof and the reasons  
therefor.

4. I hereby make application to the Registrar of International Companies for the Cook Islands for appointment and registration as a Company Auditor under and for the purposes of the International Companies Act, 1981-82.

AND I MAKE this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of ##

DECLARED by the deponent )  
on the .....day of ) .....  
.....19 . . . . . ) Signature of Deponent

Before me:

.....  
Signature and capacity  
of competent witness

- # Cross out whichever is inapplicable.
- ## To be completed according to the requirements of the law relating to statutory declarations in the place of making.
- \* Full name(s).
- \*\* Full residential address and occupation.
- † Name of State and/or Country.
- φ Full address of professional office

Notes:

1. The above declaration may be witnessed by any person competent to take statutory declarations in the place of making: e.g. a Justice of the Peace, a Commissioner for taking Declarations, a Barrister or Solicitor as the case may be.
2. The photo-copy certificate, etc., must be marked "A" at the top and have endorsed upon it the following:  
"This is the annexure marked "A" referred to in the annexed declaration of (full name) made at the day of 19 , before me:  
(Signature and capacity of witness)
3. The registration fee must be enclosed with this application. The fee may be paid by money order payable to the Registrar of International Companies.

No. of Company:  
Lodged by:

FORM NO. ICA/14  
Lodged on: 19  
Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 10)

APPLICATION BY A COMPANY FOR APPOINTMENT AND REGISTRATION AS A  
COMPANY AUDITOR

I,\*.....  
of\*\*.....  
being\*\*\*.....off.....

.....  
hereby apply on behalf of the abovenamed corporation for its appointment and  
registration as a company auditor and do hereby solemnly declare and affirm  
that in carrying out its duties as a company auditor the abovenamed company  
will employ one or more persons registered as company auditors under this  
Act to do, or supervise the doing of, the audit work done by it.

2. The company undertakes to permit any registered company auditor  
appointed by the Registrar to inspect and report on all or any of its working  
papers relating to any audit work being conducted by it at any time.

AND I MAKE this solemn declaration conscientiously believing the same to be  
true and by virtue of the provisions of.....

DECLARED by the Deponent on the )  
.....day of ..... )  
19 . ) Signature of Deponent

Before me:

.....  
Signature and capacity of  
competent witness

\* Full name.

\*\* Full postal address.

\*\*\* Director, Secretary or other officer.

¶ Name of Company.

† To be completed according to the requirements of the law relating to  
statutory declarations in the place of making.

Notes:

1. The declaration may be witnessed by any person competent to take statutory declarations in the place of making: e.g. a Justice of the Peace, a Commissioner for taking Declarations, a Barrister or Solicitor as the case may be.
2. The registration fee must be enclosed with this application. The fee may be paid by money order payable to the Registrar of International Companies.



No. of Company:

FORM NO. ICA/15

Lodged by:

Lodged on: 19

Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 201)

APPLICATION FOR REGISTRATION OF A FOREIGN COMPANY

.....  
(Name of Foreign Company)

A company incorporated according to the law of .....  
.....having its principal registered office  
at.....  
.....hereby makes application for registration as a  
foreign company and furnishes the following -

- (a) a certified copy of the certificate of its incorporation or registration or a document of similar effect;
- (b) a certified copy of its charter, statute or memorandum and articles or other instrument constituting or defining its constitution;
- (c) a list of its directors and officers as follows -

Directors	Address	Former Names (if any)
-----------	---------	-----------------------

Secretary

Auditors

- (d) a memorandum stating the powers of the local directors resident in the Cook Islands, if any;
- (e) a memorandum of appointment or power of attorney under the seal of the foreign company or executed on its behalf and verified in the prescribed manner stating the name and address of the agent in the Cook Islands authorised to accept on its behalf service of process and any notice



COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 201(1)g)  
DECLARATION OF AUTHORISED CAPITAL OF A FOREIGN COMPANY

1. The name of the foreign company is .....  
.....  
(insert name of foreign company)
  
2. I, .....of .....  
.....being the.....  
.....of the abovementioned foreign  
(secretary/director or other officer)  
company do hereby declare that the authorised capital of the  
abovementioned foreign company is \$.....

Dated the            day of            19 .

.....  
(Signature)

Note: This declaration must accompany Form No. ICA/16

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No. of Company:

FORM NO. ICA/17

Lodged by:

Lodged on: 19

Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 201)  
CONSENT OF AGENT

\*.....being a trustee company  
does hereby consent to being appointed agent in the Cook Islands of the  
foreign company\*\*.....  
.....

.....

\* Name of trustee company

\*\* Name of foreign company.

No. of Company:  
Lodged by:

FORM NO. ICA/18  
Lodged on: 19  
Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 204)  
NOTICE OF CESSER OF AGENT

Take notice that on the .....day of .....19 \*.....  
.....the agent in the Cook Islands of\*\*.....  
.....ceased/will cease to be agent of that  
company.

Dated the ..... day of ..... 19 ..

.....  
Agent/Company

- \* Name of trustee company
- \*\* Name of foreign company
- † Delete whichever is inapplicable

FORM NO. ICA/19

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 201(4))

No: FC/.....

FIRST CERTIFICATE OF REGISTRATION OF A FOREIGN COMPANY

Valid until 19      only.

THIS IS TO CERTIFY THAT .....  
is on and from the .....day of .....19 registered under  
the International Companies Act 1981-82 as a foreign company and that this  
Certificate of Registration expires on the .....day of .....  
19 .

GIVEN under my hand and seal at Avarua this .....day of .....  
19 .

.....  
Registrar of International and  
Foreign Companies

ATTENTION is directed to the requirements of Section 201 of the International  
Companies Act 1981-82 and to regulations made under the Act relating to annual  
renewal of Certificates of Registration and to the provisions of Section 14 of  
the said Act.

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 201(4))

RENEWED CERTIFICATE OF REGISTRATION OF A FOREIGN COMPANY

Valid until 19      only.

THIS IS TO CERTIFY that the Certificate of Registration whereby.....  
.....was on the .....day of .....  
19      registered under the International Companies Act      1981-82      as a foreign  
company has been renewed and that the Certificate of Renewal of Registration  
expires on the .....day of .....19

GIVEN under my hand and seal at Avarua this .....day of .....  
19

.....  
Registrar of International and  
Foreign Companies

ATTENTION is directed to the requirements of Section 201 of the International  
Companies Act      1981-82      and to regulations made under the Act relating to annual  
renewal of Certificates of the Registration and to the provisions of Section 14  
of the said Act.

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No. of Company:

FORM NO. ICA/21

Lodged by:

Lodged on: 19

Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 201(4))

APPLICATION FOR RENEWAL OF REGISTRATION OF A FOREIGN COMPANY

.....hereby applies for  
(Name of Company)  
renewal of its registration for the period until the .....day of  
..... 19....

The prescribed fee of ..... is enclosed.

Dated the                      day of                      19 .

.....  
Director/Secretary



No. of Company:  
Lodged by:

FORM NO. ICA/22  
Lodged on: 19  
Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 202)  
RETURN BY A FOREIGN COMPANY  
OF ALTERATION OF PARTICULARS

1. The particulars filed in relation to the foreign company called .....  
.....  
(Insert name of foreign company)  
.....changed on the .....day of .....19  
in the following respects -

Dated the                      day of                      19 .

.....  
Secretary, Agent or Officer

No. of Company:

FORM NO. ICA/23

Lodged by:

Lodged on: 19

Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

GENERAL FORM OF APPLICATION TO THE REGISTRAR

1. Application is made by .....  
.....  
pursuant to section ..... of the International Companies Act 1982  
for (insert the order, direction, approval or the like sought).....  
.....
  
2. The grounds upon which this application is made are shortly as follows-  
.....  
.....  
.....  
.....  
.....
  
3. This application is lodged by .....  
(insert name of registered company agent)  
.....to whom any requisitions or  
requirements for further information may be directed.

Dated the ..... day of ..... 19 .....

.....  
Secretary





No. of Company

FORM NO. ICA/25

Lodged by:

Lodged on: 19

Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 141)

APPLICATION FOR CERTIFICATE AS TO WINDING-UP

APPLICATION is made for the issue of a certificate stating whether at the date thereof the company called .....  
(insert name of company)  
.....is being wound up or a petition has been presented for the winding-up of the company and is pending.

2. The certificate is to be sent to .....  
(Name)

.....  
.....  
(Address)

.....  
.....  
(State and country)

3. The prescribed fee (which may be sent by money order in favour of the Registrar of International Companies is enclosed.

Dated the                      day of                      19                      .

.....  
Applicant

Note: If a reply is sought by telegram, cable, telex or wireless an additional fee of \$10.00 to defray the cost thereof is payable. Unless this additional fee is paid the certificate will be sent in the ordinary course of post.

No. of Company: FORM NO. ICA/26  
Lodged by: Lodged on: 19  
Registrar

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 67)  
REQUEST BY MEMBER OF COMPANY TO ENTER SHARES  
IN OFFICIAL REGISTER

I, .....of.....  
.....being a member of .....  
.....a company duly incorporated under the  
International Companies Act  
1981-82 hereby request the Registrar of Companies  
to enter in the Official Register established under section of the said Act  
the particulars set forth in subsection of section of the said Act in  
respect of the shares described in the share certificate(s)/share warrant(s)  
produced herewith the beneficial owner whereof is.....

.....of.....  
.....  
The person(s) to whom a certificate as to the contents of the register in  
respect of the said shares may be given is/are  
.....

of.....and.....  
.....of.....

The enclosed share certificates/warrants are to be returned to \*me/or.....  
.....of.....

(Name)

.....  
(Address)

Dated the day of 19 .

.....  
Signature

\* Strike out if inapplicable

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Sections 72 and 74)

STATEMENT OF PARTICULARS TO BE LODGED WITH CHARGE

The name of the company is .....

1. The charge is given by -
2. The date of the creation of the charge is -
3. The description of the instrument creating or evidencing the charge is -
4. The amount secured by the charge is -
5. A short description of the property affected is-
6. The names and addresses of the persons entitled to the charge are -

Dated the            day of            19 .

.....  
Director/Secretary/agent/officer

COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

(Section 75(2))  
CERTIFICATE OF REGISTRATION OF CHARGE

THIS IS TO CERTIFY that an instrument dated the .....day of .....  
19 created by .....  
in favour of.....  
.....to secure .....  
has this day been registered and numbered .....In  
the register of charges.

GIVEN under my hand and seal at Avarua this.....day of .....  
19 .

.....  
Registrar of International and  
Foreign Companies



COOK ISLANDS  
INTERNATIONAL COMPANIES ACT 1981-82

ENQUIRY AS TO AVAILABILITY OF NAME

I, ..... hereby enquire as to the  
availability of the name of ..... as

(Insert proposed name)

\*the name of an intended company,

\*the name to which .....

(insert present name of company)

proposes to change its name;

\*the name under which a foreign company proposes to register;

\*the name to which a foreign company .....

(insert name of foreign company)

proposes to change its name

Dated this ..... day of ..... 19 .....

Signature .....

Name .....

Address .....

\* Strike out whichever is inapplicable

J. Caffery  
Clerk of the Executive Council

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These Regulations are administered by the Cook Islands  
Monetary Board