

**SUPPLEMENT** to the Solomon Islands GazetteTuesday 18<sup>th</sup> July, 2011

S.I. No.30

[Legal Notice No. 57]

**HONIARA CITY ACT  
(No. 2 of 1999)****HONIARA CITY COUNCIL (ELECTED MEMBERS ALLOWANCES  
AND ENTITLEMENTS) ORDER 2010**

**IN** exercise of the powers conferred upon me by section 15(1) of the Honiara City Act 1999, I make this Order –

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|---------------------------|---|
| Citation and commencement | 1. This Order may be cited as the Honiara City Council (Elected Members Allowances and Entitlements) Order 2010 and commences on 8 December 2010.   |
| Interpretation            | 2. In this Order, unless the context otherwise requires –<br><br>“member” means an elected member of the Council and includes the Deputy Mayor, but does not include the Mayor, appointed members or <i>ex officio</i> members.   |
| Allowances for members    | 3. (1) A member is entitled to the allowances and entitlements set out in this Order, including the Schedule.<br><br>(2) The allowances and entitlements in this Order will be reviewed after a period of five years beginning with the commencement of this Order.<br><br>(3) No sitting allowance is payable to a member for attending a Council meeting. |

- Local daily subsistence allowance
4. (1) A member is entitled to a daily subsistence allowance when on local official visits to other provinces, subject to prior approval of the Council.
- (2) A member is entitled to an accommodation allowance when on local official visits provided that –
- (a) the accommodation allowance covers the reasonable costs of accommodation only and shall not include incidentals such as alcohol or other beverages or cigarettes; and
- (b) the Council will only meet costs that are supported by a quotation or invoice of the total cost for accommodation, and such documentation must be submitted, prior to the visit, for the Council's approval before payment is made.
- Overseas daily subsistence allowance
5. (1) Subject to subsection (2), a member is entitled to a daily subsistence allowance for official overseas visits which includes attending seminars, conferences, workshops, or for work-related training.
- (2) If the seminar, conference, workshop or work-related training is funded by an overseas Government or organisation, the member is entitled to one-fifth of the full allowance set out in this Order.
- Outfit allowance
6. The outfit allowance shall be paid once in every three years, but only if a member attends a seminar, conference, meeting, workshop or training overseas at least once in the same three-year period.
- Appointment allowance
7. The appointment allowance shall be paid upon first election to office as a member and after taking the Oath of Allegiance.
- Housing allowance
8. A member is entitled to housing allowance only if the Council does not provide accommodation for the member.
- Annual passage and travel allowance
9. (1) Subject to subsection (2), a member is entitled, once per calendar year, to one of the following passage allowances, in respect of the member, the member's spouse, and up to five of their dependent biological or legally adopted children under the age of eighteen years:
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- (a) payment of business-class seafares to the home village of the member or the member's spouse; or
- (b) part-payment of airfares to the home village of the member or the member's spouse, in an amount equivalent to, and no more than, the cost of business-class seafares to that village.

(2) The Council will only meet costs for travel actually undertaken that are supported by a quotation or invoice for the total cost of fares and such documentation must be submitted, prior to the travel, for the Council's approval before payment is made.

(3) A member is entitled to annual travel allowance in respect of travel approved under this section.

**10.** (1) A member and their spouse and any dependent biological or legally adopted child under the age of 18 years are entitled to free medical treatment at the Central Hospital including the use of a private room. Subject to subsection (2), a member is entitled, once per calendar year, to one of the following compassionate passage allowances, in respect of the member only, if a member of the member's immediate family dies or is seriously ill and the member is consequently required to be present in the home village of the member or the member's spouse:

Compassionate  
passage and  
travel allowance

- (a) business-class seafares to that village; or
- (b) part-payment of airfares to that village, in an amount equivalent to, and no more than, the cost of business-class seafares to that village.

(2) The Council will only meet costs for travel actually undertaken that are supported by a quotation or invoice for the total cost of fares and such documentation must be submitted, prior to the travel, for the Council's approval before payment is made.

(3) A member is entitled to annual compassionate travel allowance in respect of travel approved under this section.

(4) In this section 'immediate family' means spouse, biological or legally adopted children, biological or legally adoptive parents, and biological or legally adoptive siblings.

- Medical treatment
11. A member and their spouse and any dependent biological or legally adopted child under the age of 18 years are entitled to free medical treatment at the Central Hospital including the use of a private room.
- Death during incumbency
12. (1) The Council shall meet the following costs if a member dies whilst in office –
- (a) the coffin;
  - (b) return sea passages for spouse and up to five dependent biological or legally adopted children under the age of 18 years from Honiara to the home village;
  - (c) the burial site, if it is arranged for the member to be buried in Honiara;
  - (d) transportation of the member's body within Honiara; and
  - (e) 50% of the cost of the charter by sea, or if sea charter is not reasonably available, by air, in the event of repatriating the member's body to the member's village, if the village is situated outside Honiara.
- Terminal grant
13. (1) A member of the Council who has served for period of 12 months or more is entitled to a terminal grant at the end of the life of the Council on a *pro rata* basis.
- (2) A member who has served for less than 12 months shall only be entitled to draw one-sixth of the full terminal grant at the end of the life of the Council.
- (3) Subject to subparagraphs (1) and (2), if a member dies whilst in office, the member's terminal grant or any part thereof, shall be paid to the surviving spouse or eldest child surviving or otherwise the personal representative of the estate of the deceased member if there is no surviving spouse or child, on a *pro rate* basis.
- (4) Any outstanding debts owing to the Council shall be deducted from the terminal grant before payment is made to the member or under subparagraph (3).
- Revocation
14. This Order replaces any and all previous Orders and legal notices determining allowances for members of the Council.
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**SCHEDULE**  
(paragraph 3)

**RATE OF ALLOWANCES**

	Allowances	Rates (\$)
1	Monthly allowance (Deputy Mayor)	3,900.00
2	Monthly allowance (Standing Committee Chairperson)	2,900.00
3	Monthly allowance (other elected members)	2,500.00
4	Daily subsistence allowance for local visit	150.00
5	Daily overseas subsistence allowance	USD120.00
6	Outfit allowance	1,200.00
7	Appointment allowance	5,000.00
8	Housing allowance per month	200.00
9	Transport allowance per month	200.00
10	Annual travel allowance	1,000.00
11	Annual compassionate travel allowance	1,000.00
12	Terminal grant	40,000.00
13	Sitting allowances -	
	(a) Standing committee meeting allowances per day to a maximum of two meetings per month;	60.00
	(b) Ad-hoc committee meeting allowances per day;	80.00
	(c) Statutory board meeting allowances per day.	100.00

DATED AT HONIARA this eighteenth day of July, 2011.

HON. MANASSEH MAELANGA  
Deputy Prime Minister and Minister for Home Affairs

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