



Clerk of Parliament.

REPUBLIC OF NAURU
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No.57

23rd August 2000

Nauru

G.N.No. 238 /2000

PUBLIC SERVICE ACT - 1998
SECTION 10

CREATION OF NEW OFFICES

PURSUANCE to the powers in that behalf vested in me, under Section 10, subsection (1), clause (a) of the Public Service Act - 1998, I, **BERNARD DOWIYOGO**, President and Minister responsible for the Public Service, DO HEREBY, with immediate effect, create the following new position:-

DEPARTMENT OF CHIEF SECRETARY
(PRESIDENTIAL)

<u>DESIGNATION OF OFFICE</u>	<u>NUMBER OF POSITION</u>	<u>SALARY SCALE</u>
Assistant Officer	1	\$10756-\$11107 p.a. (C1)

Dated this 10th day of the month of August, Two Thousand.

BERNARD DOWIYOGO
PRESIDENT AND MINISTER
RESPONSIBLE FOR PUBLIC SERVICE

No.57

23rd August 2000

Nauru

G.N.No. 239 /2000

PUBLIC SERVICE ACT - 1998
SECTION 10

CREATION OF NEW OFFICES

PURSUANCE to the powers in that behalf vested in me, under Section 10, subsection (1), clause (a) of the Public Service 1998, I, BERNARD DOWIYOGO, M.P., President and Minister responsible for the Public Service, DO HEREBY, with immediate effect, create the following new positions:-

DEPARTMENT OF CHIEF SECRETARY
(MINISTERIAL)

<u>DESIGNATION OF OFFICE</u>	<u>NUMBER OF POSITION</u>	<u>SALARY SCALE</u>
Administrative Officer	1	\$14906pa - \$16318pa (AP5/6)
Executive Secretary	1	\$12349pa - \$13091pa (AP1/2)

Dated this 14th day of the month of August, Two Thousand.

BERNARD DOWIYOGO
PRESIDENT AND MINISTER
RESPONSIBLE FOR PUBLIC SERVICE

No.57

23rd August 2000

Nauru

G.N.No. 240 /2000

PUBLIC SERVICE ACT 1998
PERMANENT APPOINTMENT

The following permanent appointment with effect from 26th June 2000 is hereby, notified.

DEPARTMENT OF FINANCE
(SALARY SECTION)

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY</u>
Nora Jeremiah	Administrative Assistant	\$14,077 - \$14,509pa (AP4)

Dated this 22nd day of August 2000:

JESAULENKO DOWIYOGO
ACTING CHIEF SECRETARY

G.N.No. 241 /2000

PUBLIC SERVICE ACT - 1998
RESIGNATION SECTION (53)

It is notified for general information that the following resignation has been accepted, effected from 14th July, 2000.

DEPARTMENT OF WORKS & COMMUNITY SERVICES

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY</u>
Quincy Ratabwiy	Labour	\$10,634 - \$10,850 pa (M1)

Dated this 2nd day of August, 2000.

JESAULENKO DOWIYOGO
ACTING CHIEF SECRETARY

No.57

23rd August 2000

Nauru

G.N.No. 242 /2000

PUBLIC SERVICE ACT - 1998
VACANCY SECTION : 15

Applications are invited from Nauruan both inside and outside the Public Service for appointment, transfer or promotion to the following position.

DEPARTMENT OF AUDIT

POSITION : SENIOR EXAMINER OF ACCOUNT

SALARY : \$12632pa - \$14509pa (AP2/4)

DUTIES : Audit of the accounts of the Republic and its instrumentalities.

Audit of the records and books of accounts of revenue, Expenditure, stores and inventory etc, maintain by all the departments of the Republic and its instrumentalities.

Perform all such duties as may be entrusted by the Director of Audit/Senior Auditors.

QUALIFICATION: 1. Applicant must have passed Form V and must be reliable and energetic. Educational qualification may be relaxed in case of more experience and otherwise suitable candidates.

EXPERIENCE : 1. Minimum of five years experience in any government department or instrumentality. Knowledge and experience of commercial accounting and procedures would be desirable.

Applications must be lodged in writing stating name, age, qualifications and experience with the Chief Secretary's Office no later than 5.00pm on 1st September, 2000.

Dated this 10th day of August, 2000.

MATHEW BATSIUA
CHIEF SECRETARY

PUBLIC SERVICE ACT - 1998
VACANCY SECTION : 15

Applications are invited from Nauruan both inside and outside the Public Service for appointment, transfer or promotion to the following position.

DEPARTMENT OF HEALTH & MEDICAL SERVICE
DIRECTORATE OF HEALTH

- POSITION** : STENOGRAPHER/SECRETARY
- SALARY** : \$11107pa - \$11849pa (C2/3)
- DUTIES** :
- a) To assist the Head of Department and other Senior Officers in the day administrative work.
 - b) To provide stenographic and secretarial services as Required by Head of Department or other Senior Officers.
 - c) Such other duties as may assigned from time to time.

QUALIFICATION: The applicant must have secretariat education or at least up to form 6 level. Must have sober habits, be reliable and energetic.

Should have minimum experience of 3 years in Government Office or instrumentality's involving administrative and secretarial work.

Should be able to take shorthand and typewriting with the speed of 100 wpm and approximately 75 wpm respectively.

Shoul be able to operate Word processor, electronic typewriters with memory and fax.

Applications must be lodged in writing stating name, age, qualifications and experience with the Chief Secretary's Office no later than 5.00pm on 1st September, 2000.

Dated this 10th day of August, 2000.

MATHEW BATSIUA
CHIEF SECRETARY

PUBLIC SERVICE ACT - 1998
VACANCY SECTION : 15

Applications are invited from Nauruan both inside and outside the Public Service for appointment, transfer or promotion to the following position.

DEPARTMENT OF HEALTH & MEDICAL SERVICE
DIRECTORATE OF HEALTH

- POSITION :** SENIOR SISTER (Ward Shift/Theatre)
- SALARY :** \$13010pa - \$13807pa (T7/8)
- DUTIES :** Directly responsible to the Chief Nursing Officer (CNO) and the appropriate medical officers for complete range of nursing duties. Taking full charge of all ward duties including supervision of normal deliveries during his/her shift hours.
- QUALIFICATION:** Double certificate which include general nursing and Midwifery. At least five years of continuous working Experience in general and as a midwifery attendant. Extra certificate is an advantage but not essential.
- ADDITIONAL GUIDELINES :**
- Double charge of all wards including medical/surgical (male/female), intensive and isolation units, emergency casualty and general outpatients.
 - Supervision deliveries in labour ward, paediatric General, isolation and intensive units.
 - Ward rounds with surgeon, physician.
 - May be called to work on day-off in extreme emergency
 - Must have at least 5 years experience in theatre work.

Applications must be lodged in writing stating name, age, qualifications and experience with the Chief Secretary's Office no later than 5.00pm on 1st September, 2000.

Dated this 10th day of August, 2000.

MATHEW BATSIUA
CHIEF SECRETARY

No.57

23rd August 2000

Nauru

G.N.No. 245 /2000

PUBLIC SERVICE ACT - 1998
VACANCY SECTION 15

Applications are invited from Nauruan both inside and outside the Public Service for appointment, transfer, or promotion to the following position.

DEPARTMENT OF HEALTH & MEDICAL SERVICE
(DIRECTORATE OF HEALTH)

POSITION : SANITARY ASSISTANT

SALARY : \$10634 - \$10850 pa (M1)

DUTIES : To assist the Health Inspectors in handling and operating equipment's for the purpose of environmental inspection.

QUALIFICATION : Applicant must be reliable, conscientious, and willing to accept responsibility.

Applications must be lodge in writing stating name, age, qualifications and experience with the Chief Secretary's office no later that 5:00 pm on 1st September, 2000.

Dated this 10th day of August, 2000.

MATHEW BATSIUA
CHIEF SECRETARY

G.N.No. 246 /2000

PUBLIC SERVICE ACT - 1998
VACANCY : SECTION 15

Applications are invited from Nauruan both inside and outside the Public Service for appointment, transfer, or promotion to the following position.

DEPARTMENT OF CHIEF SECRETARY
(MINISTERIAL)

POSITION : EXECUTIVE SECRETARY

SALARY : \$12349pa - \$13019pa (AP1/2)

No.57

23rd August 2000

Nauru

G.N.No. 246 /2000 (cont'd)

- DUTIES** :
1. Typing and Archiving of Correspondence of the Secretary to Cabinet.
 2. Maintain and manage schedule of the Secretary to Cabinet
 3. Filing and General Administration of Office of the Secretary to Cabinet
 4. Maintenance of Computer Database/Electronic Files
 5. Maintenance information pertaining to schedules and itineraries of Cabinet Ministers

**QUALIFICATIONS
EXPERIENCE** :

The Applicant must;

1. At least have a diploma in Secretary Studies
2. Have two years experience working as a Secretary/Stenographer is an advantage
3. Be computer-literate and able to operate Microsoft Windows-based
4. Be proficient in English
5. Be familiar with established filing systems
6. Be enthusiastic and hard working
7. Be diligent, trustworthy and with sober habits

Application must be lodge in writing stating name, age qualification and experience with the Chief Secretary's office no later than 5:00pm, on 1st September, 2000.

Dated this 10th day of August, 2000.

MATHEW BATSIUA
CHIEF SECRETARY

No.57

23rd August 2000

Nauru

G.N.No. 247 /2000

CORRIGENDUM

In Government Gazette No.54, G.N.No.229/2000 amend Appointment of Mr. Douglas Audoa to the position of Secretary for Health to Appointment of Mr. Douglas Audoa as Acting Secretary for Health.

JESAULENKO DOWIYOGO
ACTING CHIEF SECRETARY

G.N.NO. 248 /2000

CORRIGENDUM

In Government Gazette No. 38/2000 G.N.No. 160/2000 dated 7th June, 2000 on page 1

DELETE :

James B. Scotty	Trainee Surveyor	\$12,349-\$13,807 pa (T5/8)
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INSERT :

James B. Scotty	Surveyor	\$12,349-\$13,807 pa (T5/8)
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GAZETTE OFFICER

G.N.No. 249 /2000

CORRIGENDUM
PERSONALTY ESTATE OF HENTY GAIYABU, DECEASED

In Government Gazette No.50 of 2000, G.N.No.219/2000, on page 2, the Curator wishes to advise that CLIFTON SIMON, should be included with a share of one-thirtieth (1/30) in the distribution.

Dated this 22nd August, 2000.

Russell Kun
CURATOR OF INTESTATE ESTATES

No.57

23rd August 2000

Nauru

G.N.No. 250 /2000

PERSONALTY ESTATE OF MARCUS YENETOGO

Re submitted hereunder is the Nauru Lands Committee's determination relating to the personalty estate of MARCUS YENETOGO and confirmed that the estate should be awarded to his wife, namely IREN GIOUBA on a life time only basis.

For creditors and others having claims against the above determination may sent in to the Curator of Intestate Estate within twenty-one (21 days) of this gazettal notice.

After expiration of the specified time given, the Curator shall distribute the assets of the Estate or any part thereof, amongst the beneficiaries pursuant to section 55. of the Succession, Probate and Administration Act 1976.

Russell Kun
CURATOR OF INTESTATE ESTATES

G.N.No. 251 /2000

PERSONALTY ESTATE OF KANIBE APIN

The Nauru Lands Committee had determined the personalty estate of abovenamed deceased and agreed that the estate should be awarded to his wife namely PULATASI APIN during her life time only.

For creditors and others having claims against the above determination may sent in to the Curator of Intestate within twenty-one (21 days) of this gazettal notice.

After expiration of the specified time given, the Curator shall distribute the assets o the Estate or any part thereof, amongst the beneficiaries pursuant to section 55 of the Succession, Probate and Administration Act 1976.

Russell Kun
CURATOR OF INTESTATE ESTATES

No.57

23rd August 2000

Nauru

G.N.No. 252 /2000

CORRIGENDUM
PERSONALTY ESTATE OF LILY DOWADI, DECEASED

In relation to the above estate, published in Government Gazette No.50 of 2000, G.N.No.231/2000, page 3, the Curator wishes to advise that VANESSA GASKELL should be included with a share of 1/384 in the distribution.

Dated this 18th August, 2000.

Russell Kun
CURATOR OF INTESTATE AND ESTATES

G.N.No. 253 /2000

PERSONALTY ESTATE OF TERESIA JONE (CORRECTION)

The Nauru Lands Committee has decided to cancel their determination dated 13th June 2000, and substitute it with the following :-

<u>DECEASED</u>	<u>SOURCE OF INCOME</u>	<u>BENEFICIARIES</u>	<u>SHARE</u>
Teresia Jone	All monies due, Rentals, Ron Wan Interests from Port. 17 Boe to Port. 169 Boe. (See attached Gaz.No.41 of 2000.)	Roy Deidenang	1/7
		Samuel Deidenang	1/7
		Robert Deidenang	1/7
		Craig Deidenang	1/7
		Raydon Deidenang	1/7
		Edna Deidenang	1/7
		Chriselba A. Deidenang	1/21
		Tara A. Deidenang	1/21
		Louise A Deidenang	1/21 (LTO)
		All monies due, Rentals, Ron Wan Interests from Port. 168 Menen to Port.221 Menen. (See attached Gaz.No.41 of 2000).	
Kraven Detabene	1/4		
Maina Detabene	1/4		
Wai June Detabene	1/4		

For creditors and others having claims against the above determination may sent in to the Curator of Intestate Estate within twenty-one (21) days of this gazettal notice.

After expiration of the specified time given, the Curator shall distribute the assets of the Estate or any part thereof, amongst the beneficiaries pursuant to this section.

Russel Kun
CURATOR OF INTESTATE ESTATES