



Parliamentary Counsellor  
(1)

REPUBLIC OF NAURU

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ADVERTISEMENT

Applications are invited from Persons both inside and outside the Public Service for appointment or transfer to the following positions:-

DEPARTMENT OF FINANCE  
COMPUTER BUREAU

- POSITION** : MANAGER COMPUTER BUREAU
- SALARY** : Australian Dollars 14581-14986-15349-15709  
Per Annum (S.1)
- GENERAL** : The Republic's Computer Bureau uses an IBM System 38 with about 30 remote work stations. The Bureau's Manager controls a Systems Analyst, 3 Programmer and a number of Operators and associated staff.
- QUALIFICATION & EXPERIENCE** : Graduate/Post-graduate degree in Computer Science or Engineering or related disciplines. A minimum of 5 years experience of managing and EDP Department in an IBM environment. User experience of application design and systems installation techniques. On-line data base experience within application of Finance/Paybill/Inventory control/Banking would be of particular advantage.
- DUTIES** : The appointee will be responsible to the Secretary for Finance for:
- (a) Administration of the Computer Bureau with particular emphasis on Budget and Cost Control
  - (b) The co-ordination of the overall operation and formulation of Policy on the Development of Computer Processing facilities for organisation using the Bureau.
  - (c) Reviews and reports on the operation, the systems and performance of the EDP function.
  - (d) Evaluating the adequacy of the System and its controls and documentation, both in the development and the ongoing stages.

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- (e) In consultation with Government Departments and other users of the Bureau, the control of systems application and implementation of base data, not only for EDP but also for "End Users" and the development and Government of accounting and auditing systems and Management Reports.

Applications should be lodged in writing with the Chief Secretary stating name, age, qualifications and experience no later than 4.30 p.m Friday, 12th January, 1990.

DATED this 4th day of January 1990

T.W.STAR  
ACTING PUBLIC SERVICE COMMISSIONER